

Request for authorization – IRCA Report

Date of request:

Requestor Information

Lawyer information

Name:

Solicitor #:

Phone:

Email:

Client information:

Name:

Certificate #:

Issuing District
Office:

Does client self-identify as Black or of African ancestry? Yes No

Is the client a young person (YCJA)? Yes No

Has the court made an endorsement for the creation of an IRCA report? Yes No
If yes, provide the endorsement.

Impact of Race and Culture Assessment/Report (IRCA) for LAO matters

- LAO may authorize an enhanced pre-sentence report/Impact of Race and Culture Assessment (IRCA) after a finding of guilt (plea or trial) subject to a few conditions:
 1. The client is Black or of African ancestry
 2. Crown is seeking a sentence of two years or longer

3. The Crown is seeking a custodial sentence for a youth charged under the Youth Criminal Justice Act
 4. The Crown is seeking a sentence of less than two years but the circumstances of the offender suggest that an IRCA is necessary to arrive at a fair sentence for the accused. A court endorsement may be required.
- The Report should cover background information about the client as well as the impact of anti-Black racism on the client in order to assist in sentence mitigation.
 - The report should be completed by an expert that holds a Masters degree in Social Work with experience in researching anti-black racism and is usually authorized for up to 40 hours at the rate of \$100 per hour.
 - When requesting authorization, please provide case details, a brief summary of why the client would benefit from this assessment, and any considerations that you are aware of that specifically relate to the impact of anti-Black racism on your client.
 - LAO also requires the name of the expert, the expert's curriculum vitae, the services that will be provided, the number of hours requested, and the rate the expert will charge.

Client information:

By checking this box you confirm that the report is required for sentencing purposes – the client has already been found guilty OR has pled guilty.

Name of expert, specialization and qualification:

Case details (e.g. facts leading to the client's arrest/synopsis) and any considerations that support reasons why an IRCA would benefit your client.

The Crown's position on sentence (*if less than two years, please explain why an IRCA is necessary to arrive at a fair sentence for the accused*):

Services to be provided by the expert:

Estimate the cost including the number of hours and hourly rate:

Note: Specific prior authorization is required in all cases for the expert to attend court and give advice.

For more information on the general policies regarding IRCAs see page 25 of the Legal Aid Ontario Disbursements handbook. <https://www.legalaid.on.ca/wp-content/uploads/LAO-disbursements-handbook-EN.pdf>

For assistance in completing this form please contact the Lawyer Service Centre via 1-886-979-9934 (toll free).

I certify that the information included in this form is complete, true, and accurate.

Name:

Date:

Please submit the completed form through Legal Aid Online using electronic document submission.

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