

Request for translation

To request a translation forward a copy of the translator's estimate, ensuring that it provides a detailed breakdown including the name/description of each document and the number of words in each document.

OR

List all documents to be translated, provide reasons why each document is necessary for you client's refugee claim and the estimate of the number of words per document.

Date of request:

Requestor information

Lawyer information

Name:

Solicitor #:

Phone:

Email:

Client information

Name:

Certificate #:

Issuing area office:

Does your client have a genuine passport, readable in English or French? Yes No

List of documents

Document description 1

Title of document:

Type of document:

Identity document

Support document

Other

Number of words:

words

Language of original document:

Language of translation:

Reasons:

Document description 2

Title of document:

Type of document:

Identity document

Support document

Other

Number of words:

words

Language of original document:

Language of translation:

Reasons:

Document description 3

Title of document:

Type of document: Identity document Support document Other

Number of words: words

Language of original document:

Language of translation:

Reasons:

Document description 4

Title of document:

Type of document: Identity document Support document Other

Number of words: words

Language of original document:

Language of translation:

Reasons:

For more information on the general policies regarding translation see the Legal Aid Ontario Disbursements handbook.

For assistance in completing this form please contact the Lawyer Service Centre via 1-886-979-9934 (toll free).

I certify that the information included in this form is complete, true, and accurate.

Name:

Date:

Please submit the completed form through *Legal Aid Online* using electronic document submission or LAOfax process.

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Personal information contained on this form is collected under the authority of the *Legal Aid Services Act, 2020* and will be used for the purpose of payment of accounts, investigations, and the administration of the *Legal Aid Services Act*.

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