

Request for an expert / other service provider

Date of request:

Requestor information

Lawyer information

Name:

Solicitor #:

Phone:

Email:

Client information

Name:

Certificate #:

Issuing area
office:

Request information

Name of expert, specialization and qualification:

Reason expert is required:

Client's defence

Sentencing (client has already been found guilty OR has pled guilty)

Facts leading to client's arrest (synopsis):

The theory of defence and how the expert's services will support the defence:

Services to be provided by the expert:

Estimate the cost including the number of hours and hourly rate:

Note: specific prior authorization is required in all cases for expert to attend court and give advice.

Other expert expenses (court attendance, travel/mileage, hotel, airfare, etc.) Please provide details and estimated cost(s):

For more information on the general policies regarding translation see the Legal Aid Ontario Disbursements handbook.

For assistance in completing this form please contact the Lawyer Service Centre via 1-886-979-9934 (toll free).

I certify that the information included in this form is complete, true, and accurate.

Name:

Date:

Please submit the completed form through *Legal Aid Online* using electronic document submission or LAOifax process.

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Personal information contained on this form is collected under the authority of the *Legal Aid Services Act, 2020* and will be used for the purpose of payment of accounts, investigations, and the administration of the *Legal Aid Services Act*.

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