

Information about court costs debtor

Confidential Information for the Use of LAO

Please complete the form below when the court has made a costs order in favour of your client and the costs have not been paid. Return the completed form to LAO and the following documents:

- Costs endorsement
- Issued and entered Costs Order
- Assignment of Judgment for Costs and Affidavit of Execution where the costs are not payable directly to LAO
- Copy of letter from you to the debtor and the debtor's lawyer, delivering to them a copy of the Assignment of Judgment for Costs and Affidavit of Execution

The endorsement, the assignment and the affidavit should be sent as soon as they are received by counsel, the remaining documents may follow as they become available. The documents should be sent to the Lawyer Services and Payments department through the lawyers' portal.

Please direct any questions about this form to LAO's Lawyer Services and Payments Department:
genlsp@lao.on.ca

Client's name:

Client number:

Counsel's name:

Court Location and File Number:

Date of Costs Order:

Amount of costs order:

Debtor information

Name:

Date of birth:

Social Insurance Number:

Current or last known address:

Any bank account information (institution name, institution address, account number, name of account holder, institution number, transit number, if the latter two are available) about the debtor:

Does the debtor own real property in Ontario? Yes No

If yes, please provide as much detail as possible regarding the property/properties: (PIN #, Land Registry Office, street address, etc)

If outside Ontario, please provide as detail as possible regarding the property:

Is the debtor a current beneficiary under a Will or a Trust? Yes No

If yes, please provide the name and address of the executor or trustee and any information regarding the will or trust, including a copy of the will or deed of trust if available.

Is the debtor employed? Yes No

If yes, provide the debtor's job title, the name and address of the employer and any other information about the employer.

Is the debtor self-employed? Yes No

If yes, provide the name of the company and address and any other information about the company.

Debtor's current marital status:

Name of new spouse, if any:

Is the new spouse employed? Yes No

If yes please provide the spouse's job title, the name and address of the employer and any other information about the employer.

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Personal information contained on this form is collected under the authority of the *Legal Aid Services Act, 2020* and will be used for the purpose of payment of accounts, investigations, and the administration of the *Legal Aid Services Act*.

Questions about this collection should be directed to the Privacy and Access to Information Officer at fippa@lao.on.ca or 1-800-668-8258.



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