

N'AMERIND (LONDON) FRIENDSHIP CENTRE
260 Colborne Street. London, Ontario. N6B 2S6



GLADUE REPORT REQUEST

Today's Date: _____ Jurisdiction: _____

Client's Full Name: _____ DOB: _____

Client Contact Information: _____

Is Client in Custody: () No () Yes - Which Correctional Facility? _____

Sentencing Judge: Fed () Prov: () Name of Justice: _____

Defence Counsel & Email: _____

Crown & Email: _____

Next Court Date & Purpose: _____

In order to prepare a Gladue Report, Crown / Defence or a Self-Represented Defendant must include the following with this request:

1. Crown Synopsis/ASF/Police Charge Sheet/Synopsis for all offences: _____
2. Crown's position on sentencing: _____
3. Previous Criminal Record (if any): _____

Please be advised of the following:

- Gladue reports are only prepared if the Crown is seeking 90+ days of incarceration.
- Gladue reports are prepared on a First In / First Out basis. There are no exceptions to this rule. Once an application and the supporting documentation are received, the request will be confirmed via email and the defendant will be placed in queue.
- Due to limited resources, Gladue reports are only prepared for the following jurisdictions (at both the OCJ and SCJ levels): London, St. Thomas, Woodstock, Goderich and Stratford, Ontario.
- Gladue writers are required to be in attendance at all sentencing hearings, unless they are unable to attend due to illness, vacation, etc. Please include the Gladue writer assigned to your report during the set date process whenever possible.
- Despite the Gladue writer's best efforts, unforeseeable events, the inability to communicate with counsel or clients and/or cancellation of prearranged meetings by the client and/or potential collateral interviewees may affect the ability to produce this report in a timely fashion. Your understanding in this regard is much appreciated.

Send all report requests the Gladue Writer: Sara Spencer

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Cell: 519-588-7479