



Community Development Project Coordinator, One year Contract

Mississauga Community Legal Services is a community legal clinic funded by Legal Aid Ontario. We provide legal advice and representation to low-income residents of the City of Mississauga in various areas of law. We focus our work in the areas of housing and homelessness, immigration law, employment law, income security, violence and health, in conjunction with community development and organizing work to address systemic issues of social exclusion, displacement and poverty.

The clinic is seeking an experienced Community Development Project Coordinator to join our team.

The role will lead planning, developing, coordinating, implementing and evaluating of the outreach, community development and public legal education activities within the clinic. The role will seek out opportunities in the community for systemic advocacy and law reform activities with the legal team.

The successful candidate will focus on establishing and building long-term partnership with external community partners and stakeholders through community initiatives. The role will represent the clinic on different Work-group and taskforce within the city of Mississauga or the Region of Peel.

The successful candidate must have post-secondary education in a related field, and multiple years of community development along with digital marketing experience is highly desirable. Must have knowledge of the Mississauga community and its resources, including an understanding of poverty in Peel region and the unique issues and challenges our community experiences. MCLS is seeking and encouraging applications from Black and Indigenous individuals and individuals from diverse, racialized, and marginalized communities and backgrounds who are reflective of our diverse community.

- Excellent verbal and written communication skills,
- Have working experience implementing digital marketing strategy with all social medial platform will be an asset;
- Have experience in community development and organizing;
- Ability to build and maintain relationships with our community and organizations in it;
- Be able to travel throughout Mississauga and Malton area;
- Be able to work on multiple projects at once, take initiative, creatively problem solve, and work independently as well as part of a

The salary range is \$72,359 - \$86,486 commensurate with level of experience along with a comprehensive health and dental benefits, four weeks of vacation.

Applications can be email to xuan.nguyen-vi@mcls.clcj.ca. **Applications will be accepted and interviews conducted on a rolling basis until this position is filled.** *We thank all applicants, but only those candidates selected for an interview will be contacted. All resumes to be held in strictest confidence.*

We are committed to full compliance with the Human Rights Code, the Accessibility For Ontarians With Disabilities Act, the Occupational Health and Safety Act, and all other applicable legislation. We will provide accommodation during the hiring process upon request. Information received relating to accommodation measures will be addressed confidentially.