

Legal Aid Ontario

B3: Better Billing Bulletin

Issue #8 | July 2008

We're Moving!

During the month of July, LSP will be moving. We are doing our utmost to minimise disruptions. We ask for your patience as you may experience some service or payment delays. Our new address, as of July 21, follows. Our phone and fax numbers remain the same.

Legal Aid Ontario
Atrium on Bay
40 Dundas St. West, Suite 200
Toronto, ON
M5G 2C2

Billing Appeal Transcripts: Completed Transcripts

Fax copy of court reporter's invoice marked urgent to LAO's disbursement team at 416-979-8562. Ensure the invoice provides

- court reporter's name
- dates of the court proceedings
- number of pages, whether originals or copies & cost per page
- names of co-accused, if any

Disbursement team calls solicitor's office to advise that the certificate has been amended to include the transcripts (usually within 48 hours)

Bill invoice Online as soon as possible - payment takes 21 days

Call Ellen Matsui at 1 800 668-8258 ex 6457 or 416-979-2352 ex 6457 if you experience difficulties

Billing Appeal Transcripts: Deposits for payment of large transcripts

LAO will pay up to 2/3 of the estimated final bill as a deposit on large transcripts

Fax copy of court reporter's invoice estimate marked urgent to the disbursement team at 416-979-8562. Ensure the invoice provides

- court reporter's name
- billing is for a deposit only
- dates of the court proceedings
- estimate of the number of pages & cost per page
- names of co-accused, if any

Follow steps above for billing completed transcripts.

Questions?

Please let us know if you have questions or if there are topics you'd like to see us cover by contacting the Lawyer Service Centre at pl-lsc@lao.on.ca



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