

HRLSC | Human Rights Legal Support Centre

CAJDP | Centre d'assistance juridique
en matière de droits de la personne

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EXECUTIVE DIRECTOR

Permanent opportunity

The **Human Rights Legal Support Centre (HRLSC)** is an independent agency funded primarily by the Government of Ontario through the Ministry of the Attorney General. The HRLSC operates under the direction of a Board of Directors appointed by the Lieutenant Governor and provides legal assistance to individuals throughout Ontario who have experienced discrimination contrary to Ontario's *Human Rights Code*.

The HRLSC is seeking an inspiring leader to serve as a permanent **Executive Director** to manage and direct the operations of the HRLSC in delivering high quality legal and support services across Ontario. The Executive Director works collaboratively with the HRLSC's Board of Directors, senior management, staff teams, government and community partners, overseeing the HRLSC's strategic plan and leading its service delivery and management in providing responsive high-quality services to Ontario's diverse communities. The ideal candidate is an experienced people manager, strategic organizational thinker, strong communicator, has strong human rights knowledge and keenly committed to human rights progress.

Qualifications include:

- Extensive knowledge of human rights law, including its principles, application, and recent developments is essential.
- Demonstrated ability to strategically, creatively and collaboratively lead and manage an agency delivering high profile, high volume, accessible services that are sensitive to a broad range of community demographics.
- Past success leading a Board-governed agency; demonstrated knowledge of operational planning, financial and human resources management; and knowledge of governance and accountability requirements for Provincial agencies are required.
- Significant management experience, including planning and consultation skills at the executive level, in government or the Broader Public Sector and / or legal environment; the ability to support leadership contributions from others; and a commitment to applying the principles of cultural competence and employment equity.
- Demonstrated commitment to providing culturally appropriate services to Indigenous communities.
- Proven success building partnerships with diverse communities.

- Membership in the Law Society of Ontario or other comparable professional credentials and fluency in French or other languages, would be considered assets.

Candidates are encouraged to review the [Condensed Job Description](#).

This is a full-time, permanent position offering a hybrid work schedule, requiring two (2) days in the Toronto office and three (3) days of remote work from home each week. This arrangement is subject to change as part of the HRLSC's Recovery Plan process and in accordance with Provincial directives. This position reports to the Chair of HRLSC's Board of Directors. The HRLSC provides a competitive total compensation, benefits and vacation package and the anticipated annual salary is **\$150,000+**, subject to Provincial funding and negotiation with the successful candidate. The regular work schedule for this position is Monday through Friday, 9:00 a.m. – 5:00 p.m., though occasional early morning, evening and weekend attendance is required for leadership functions.

How to apply

Applicants must:

1. Submit a comprehensive Resume and a Covering Letter as a single attachment
2. Addressed to the attention of the Executive Director Recruitment Committee and submitted by e-mail to: nferrari@hrlsc.on.ca
3. Have the e-mail subject line: **Executive Director – 20250411**

The Human Rights Legal Support Centre is committed to equity and diversity and encourages applications from people who are reflective of Indigenous and diverse communities. Accommodation will be provided in accordance with Ontario's *Human Rights Code*. Accessible formats of this posting are available upon request.

Application Deadline: Friday, May 9, 2025 @ 5:00 p.m.

*We thank you for your interest in this opportunity.
Only those applicants selected for an interview will be contacted.*