

Job Opening: Articling Student 2026/2027

Halton Community Legal Services (HCLS) is a community legal clinic funded by Legal Aid Ontario that provides legal services to the low-income population in Halton Region. HCLS is a registered charity and a not-for-profit corporation under the laws of Ontario. HCLS is governed by a volunteer Board of Directors. We are committed to providing high quality legal services and responding to the needs of our community in innovative ways, through a client centered and trauma-informed lens.

JOB TITLE: Articling Student

REPORTS TO: The Articling Student will have the opportunity to work under the mentorship of all Clinic caseworkers. The principal will be the Executive Director

TERM: Position to begin summer 2026 for a 10 month period – In person

COMPENSATION: \$58,400 for the 10-month period (\$70,000/annum pro-rated)

TO APPLY: Please apply via e-mail addressed to the Hiring Committee with a cover letter, resume, and law school transcripts by April 30, 2026 to: haltonconsult@hcls.clcj.ca with the subject title “Articling Student 2026/2027”.

Applications will be considered on a rolling basis up to April 30, 2026

While we thank all applicants for their interest, only those selected for an interview will be contacted.

RESPONSIBILITIES

- Lead the client intake process, conduct initial interviews, gather relevant documentation from clients, identify legal issues;
- Conduct legal research on a variety of issues related to housing, social assistance, employment, and human rights matters;
- Draft legal documents, including correspondence, memos, affidavits, applications, motions, appeal forms, and submissions;
- Provide legal advice to clients on housing, social assistance issues, and employment law under the supervision of a senior lawyer;
- Represent clients on administrative law matters, including early resolution opportunities and adjournments;
- Attend and actively participate in team meetings, case strategy sessions, client meetings;
- Participate in Public Legal Education and outreach activities throughout Halton Region; and
- Daily in-person attendance at our Oakville office.

QUALIFICATIONS

The successful candidate must:

- Be a lawyer licensing candidate eligible to article in Ontario;
- Be able to work with clients who have complex needs, creatively problem solve, and work independently as well as part of a team;
- Have strong organizational skills and excellent communication skills;
- Have an understanding of poverty and the issues our community experiences;

- Knowledge of housing law, income support legislation (ODSP, OW, CPP, OAS, EI), employment law, and human rights is an asset;
- A valid driver's license and vehicle is an asset as we serve a large geographic area without public transit available throughout.