

Account date:

[YYYY-MM-DD]

Date of request:

[YYYY-MM-DD]

1. Requestor information

Name:

Solicitor #

Account #:

Phone #:

Fax #:

Email:

2. Client information

Client name:

Certificate #

Name of co-accused/
other parties:

3. Request details

Account type

- Criminal Family Immigration and refugee Civil Other

Legal aid accounts review process

If you are dissatisfied with the disposition of an account, you may request a review within 60 days of receipt of your last funds transfer. Clients or contributors to the certificate are also entitled to request a review.

Acceptance of payment does not prejudice your right to review and/or appeal the settlement of the account.

You must provide the grounds on which you are objecting.

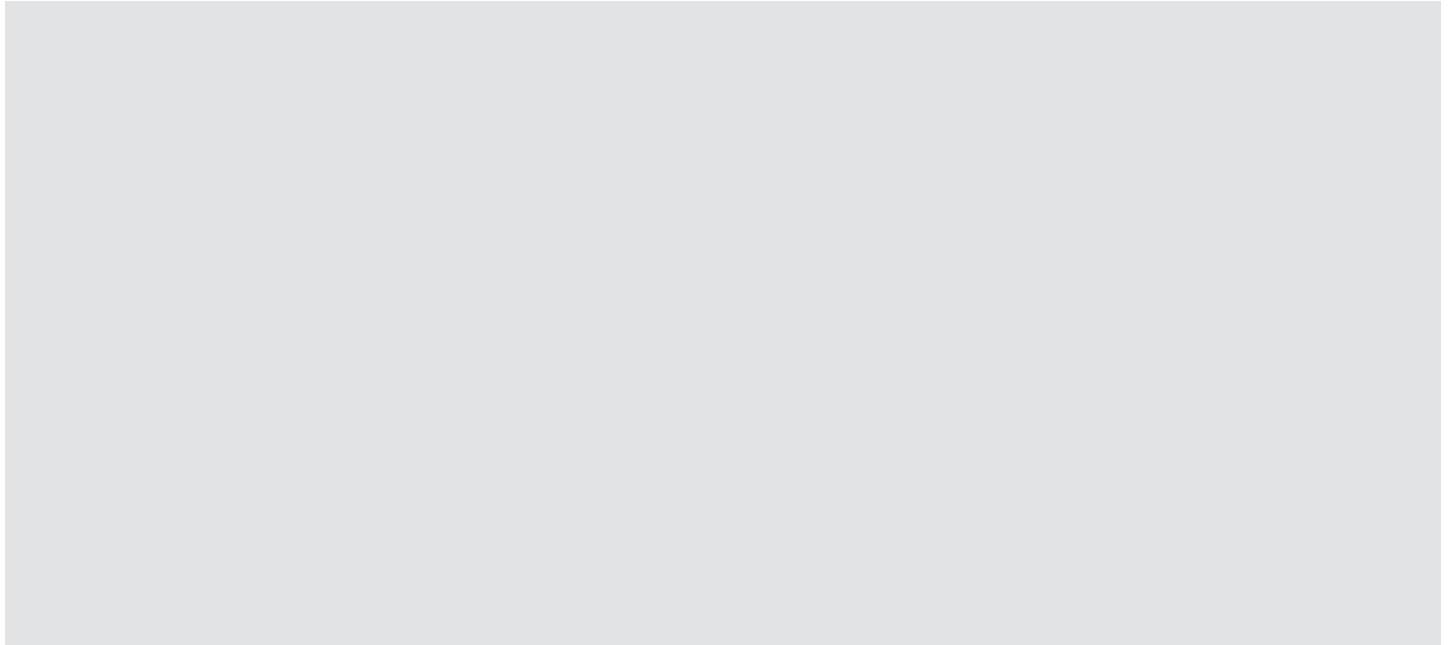
The Legal Accounts Officer or Staff Lawyer will amend or confirm the settlement, and any further fees will be paid by subsequent direct deposit.

If you are dissatisfied with the review, you may appeal to the Assessment Officer of the Superior Court of Justice in your jurisdiction within sixty (60) days of the review. Your appeal must be with respect to the interpretation or application of the legal aid regulations and the tariff, or with respect to the principals upon which the Legal Accounts Officer / Staff Lawyer has exercised discretion.

Grounds for review

Please provide case details to support your review request. You must indicate the grounds for your review.

Note: if the certificate authorized an Opinion Letter, please attach.



For more information on Review Request, see Chapter Two of the *Tariff & Billing Handbook*.

For assistance in completing this form, please contact the Lawyer Service Centre at 1-966-979-9934 (toll-free)

Please attach the completed form to your online account.

Personal information in this form is collected under the authority of section 84 of the *Legal Aid Services Act* and is used in the general administration of the payment of lawyers accounts including: case management, application of block fees and tariff, discretion, reviews, disbursement authorization, expedite requests, late billing, hard cap, and recoveries; and, is used in the panel management of lawyers including investigations, panel suspension, and panel removal. Questions about this collection should be directed to the FIPPA coordinator, 40 Dundas Street West, Suite 200, Toronto, ON, M5G 2H1, 416-979-1446 or 1-800-668-8258.

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