



April 6, 2009

Ms. Cory Philipzyk - Sambrano
Legal Aid Ontario
40 Dundas Street
2nd Floor
Toronto, Ontario

Dear Cory:

Based on our conversations we will be pleased to provide the following services for Legal Aid Ontario:

Conduct Workplace Assessment which includes:

- Meet one-on-one with individuals as identified by LAO
- Facilitate Group meeting(s) with targeted group
- Meet one-on-one with
- Meet with
- Provide summary report and recommendations

The above work will be carried out during the month of April. In addition to the above, we will be available for follow up meetings, as required by Legal Aid Ontario.

Our fee is \$200.00 per hour.

WALLACE & PARTNERS
CONSULTING

Lynn Jessop
Senior Partner

Authorized Signature or Initials

Signed

Date

April 7/09

Fiscal Year	Accting Period	Jrnl Date	AP Voucher Number or GL Journal ID	Invoice #	Vendor ID	Vendor Name	Account	Department	Project	Product	Monetary Amount	Journal Line Description	Fund	Department Description
2008	12	2009-03-21	00124520	00270201	0000005265	Wallace & Partners	65400	833100	<i>Mar</i>	<i>4, 2009</i>	1,230.00	Expense Distribution	833100	HR Admin
											1,230.00			



WALLACE & PARTNERS
HUMAN RESOURCE CONSULTANTS INC.

Date: 21/01/2009

Invoice

Legal Aid Ontario
Mr. Chris Bennett, Manager, Total Rewards & HR Information
Systems 375 University Ave. Suite 404
Toronto On M5G 2G1

PO #

Invoice # 00270201

PROFESSIONAL SERVICES

HR Consulting re - Job Evaluation

\$1,200.00

OK to pay from consulting -

JAN 21/09

GST: \$60.00

Total: \$1,260.00

LEGAL AID ONTARIO		
Account Number	Cost Centre	Project
1 615410108131311001		
2		
3		
Matc		
<div style="border: 1px solid red; padding: 2px; display: inline-block;">Authorized Signature or Initials</div>		
<i>Director, HR</i> Title		

Thank you for the opportunity to be of service to you.

Payable Upon Receipt

GST Registration #: R877710475

Wallace & Partners Human Resource Consultants Inc.
12th Floor, Toronto, Ontario M5J 2N8
Tel: (416) 368-6886
www.wgroupinc.com

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