

2

Fiscal Year	Accting Period	Jrnl Date	AP Voucher		Vendor ID	Vendor Name	Account	Department	Project	Product	Monetary Amount	Journal Line Description	Fund	Department Description
			Number or GL Journal ID	Invoice #										
2008	7	2008-10-27	00115562	653	0000000280	Eric Lee Consulting	65400	822000	Oct. 27, 2008		1,210.01	Expense Distribution	822000	Clinic Resource Office
2008	9	2008-12-15	00118751	655 BALANCE	0000000280	Eric Lee Consulting	65400	822000	Dec. 10, 2008		2,116.25	Expense Distribution	822000	Clinic Resource Office
2008	11	2009-02-17	00122099	659	0000000280	Eric Lee Consulting	65400	822000	Feb. 4, 2009		1,585.93	Expense Distribution	822000	Clinic Resource Office
2008	11	2009-02-24	00123627	661	0000000280	Eric Lee Consulting	65400	822000	Feb. 23, 2009		2,921.51	Expense Distribution	822000	Clinic Resource Office
2008	12	2009-03-23	00125987	663	0000000280	Eric Lee Consulting	65400	822000	Mar. 23, 2009		1,575.17	Expense Distribution	822000	Clinic Resource Office
											9,408.87			

Eric Lee Consulting

66 Grenadier Rd.
Toronto, ON M6R 1R2

Invoice

Date	Invoice #
9/30/2008	653

Bill To
LAO LAW Legal Aid Ontario 40 Dundas St. West, Suite 200 Toronto, ON M5G 2H1

Received
OCT 20 2008
TMS BUSINESS PRINT

Description	Amount
Services during September, 2008	
General support	1,447.90
Web services	1,006.60
Total service charges	2,454.50
Total GST	122.73
Business Number: 12417 155	

LEGAL AID ONTARIO

Account Number	Cost Centre	Project
65400	813000	

Match to PO Number: _____
Goods Received/Services Rendered

Authorized Signature or Initials

Director, Lto Ltw

115562

pd Oct 27/08

→ CRD → \$1239.53

Phone: 416-532-8301 – Fax: 416-532-5820 email: erilee@sympatico.ca	Total \$2,577.23
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Payable upon receipt – Payment after 30 days subject to a 1% per month charge.

Pls. Pay ⇒ \$1337.70
(LAO LAW)

**Eric Lee Consulting
Legal Aid Ontario
September 2008**

Date	Duration	Notes
LAO:General support		
Regular 3		
9/11/2008	2.16	Memos in Arial 12 and new address
9/26/2008	0.25	Per-lawyer stats
9/26/2008	0.50	Monthly stats maintenance
9/26/2008	0.58	Cuadra Knowledge Center study
9/30/2008	0.33	Star search support
Total Regular 3	3.82	
Regular 4		
9/1/2008	1.00	CRO: Study manuals
9/3/2008	1.00	CRO: Study data capture documentation
9/6/2008	2.25	CRO: Study manuals
9/10/2008	3.16	CRO: Study problem list
9/11/2008	0.50	CRO: Study problem list
9/24/2008	0.83	CRO: Bugfix progress
9/25/2008	1.50	CRO: Bugfix progress
9/26/2008	2.25	CRO: Bugfix progress
9/30/2008	3.25	CRO: Study problem list
Total Regular 4	15.74	
Total LAO:General support	19.56	
LAO:Web services		
Regular 3		
9/2/2008	2.58	Forensic page stats
9/4/2008	3.33	Forensic page stats
9/9/2008	0.25	Various stats and reporting
9/9/2008	2.16	Forensic and Factums CSS conflict
9/9/2008	1.16	Forensic usage data for stats
9/23/2008	1.83	Related Websites page support
9/26/2008	1.91	Bottom Line subscription support
9/30/2008	0.50	Various website maintenance
9/30/2008	0.66	rf server access problem
Total Regular 3	14.38	
Total LAO:Web services	14.38	
TOTAL	<u>33.94</u>	

CRO: 1,180.50
 59.03

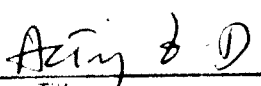
 6,239.58

**Eric Lee Consulting
Legal Aid Ontario - CRO
September 2008**

Date	Duration	Notes
LAO:CRO consultation		
Regular 4		
9/1/2008	1.00	Study manuals
9/3/2008	1.00	Study data capture documentation
9/6/2008	2.25	Study manuals
9/10/2008	3.16	Study problem list
9/11/2008	0.50	Study problem list
9/24/2008	0.83	Bugfix progress
9/25/2008	1.50	Bugfix progress
9/26/2008	2.25	Bugfix progress
9/30/2008	3.25	Study problem list
Total Regular 4	15.74	
Total LAO:CRO consultation	15.74	
TOTAL	15.74	

Received
OCT 20 2008
LAO Finance Dept.

Please send cheque to Eric Lee Consulting
at 66 Grenadier Rd
Toronto, ON M6R 1R2

LEGAL AID ONTARIO	
Account Number	
1	615400822000
2	
3	
Match to PO Number	Oct 16 08
Goods Received	dated
Signature of Authorized Official	
	
Title	

Glenor Shiu

From: Rathi Jay
Sent: December 9, 2008 11:56 AM
To: Lynda Gingras; Glenor Shiu
Subject: Eric Lee's invoices
Importance: High

Eric Lee, for his invoice 655, has been paid only a portion \$3303.06. Could you please pay him the remaining amount \$2157.75? The first amount \$3303.06 comes from LAO LAW budget and the remaining \$2157.75 comes from CRO budget.

Please see Jane's email below authorizing the payment of \$2157.75.

Thanks,
Rathi

From: Jane Morley
Sent: December 9, 2008 11:16 AM
To: Rathi Jay
Subject: FW: Payment for CRO work
Importance: High

Could you look into this right away? We should be paying Eric the entire amount, and then having finance allocate the identified portion of the cost to the CRO. As indicated in my earlier email, I am really concerned that the reallocation may not be happening. Jennie (I think) at the CRO is the one who needs to know what amount they are paying. Do we have a procedure in place?

Could you request a cheque immediately for what is owing to Eric from his October invoice.

From: Eric Lee
Sent: December 9, 2008 10:52 AM
To: Jane Morley
Subject: Payment for CRO work

The first time I included CRO work in my invoice to LAO LAW the cheque from LAO LAW included it. For my October invoice (#655) the cheque from LAO LAO did not cover the CRO work. Has there been a change in policy about this? Should I expect to be paid directly by CRO (I haven't been)? There's also CRO work in my November invoice (#657) which I'm submitting today.

Thanks,
Eric

118751

Eric Lee Consulting

66 Grenadier Rd.
Toronto, ON M6R 1R2

Invoice

Date	Invoice #
10/31/2008	655

Bill To
LAO LAW Legal Aid Ontario 40 Dundas St. West, Suite 200 Toronto, ON M5G 2H1

Received

Finance Dept.

Description	Amount
Services during October, 2008	
General support	2,958.70
Star Client	63.70T
Web services	2,158.80
Total service charges	5,181.20
Total GST	279.61
Business Number: 12417 1554	

LEGAL AID ONTARIO		
Account Number	Cost Centre	Project
1 6154100	813	000
2		
3		
Match to PO Number		
Goods Received/Services Rendered		
Authorized Signature or Initials		
Director, Lto Law		
ID	Title	
1208		

Please Pay
\$ 3303.06

Phone: 416-532-8301 – Fax: 416-532-5820 email: ericlee@sympatico.ca	Total \$5,460.81
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Payable upon receipt – Payment after 30 days subject to a 1% per month charge.

Eric Lee Consulting

66 Grenadier Rd.
Toronto, ON M6R 1R2

Invoice

Date	Invoice #
12/31/2008	659

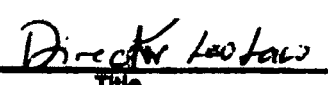
Bill To
LAO LAW Legal Aid Ontario Suite 200

Received
JAN 29 2009
FOR BILLING FILE

0.00 r
2,660.95 x
5.00 %
133.05 *
0.00 r
2,660.95 r
133.05 r
2,794.00 r

Description	Amount
r, 2008	
	1,950.45
	710.50
	2,660.95
	133.05
	133.05 148.53

Business Number: 12417 1554

LEGAL AID ONTARIO					
Account Number	Cost Centre	Project			
65400	813000				
Match to PO Number					
Goods Received/Services Rendered					
<div style="border: 1px solid blue; padding: 5px; display: inline-block;">Authorized Signature or Initials</div>					
 Official _____ Title					

122099

JAN 29 2009
REC-4 2009

Phone: 416-532-8301 – Fax: 416-532-5820
email: ericlee@sympatico.ca

Total 2794.00 **\$2,809.48**

Payable upon receipt – Payment after 30 days subject to a 1% per month charge.



LEGAL AID ONTARIO
AIDE JURIDIQUE ONTARIO

LAQ LAW

Phone/Téléphone :

Toll-free/Sans frais :
1-800-265-1392

Fax/Télécopieur :

E-Mail/Courriel :

**MEMORANDUM
NOTE**

TO/DEST. : Lynda Gingras
FROM/EXP. : Luke, LAO LAW
DATE : January 8, 2009
SUBJECT/OBJET : **Paying Eric Lee Consulting**

Good morning Lynda,

Please pay Eric Lee consulting the full amount of the Invoice and allocate \$1624.61 to Clinic Resources Office and the remaining amount \$1184.87 to LAO LAW (813000).

Thank you.

Luke

**Eric Lee Consulting
Legal Aid Ontario
December 2008**

Date	Duration	Notes
LAO:General support		
Regular 3		
12/4/2008	1.93	Font, letterhead change for SIMs
12/8/2008	2.33	Long memo titles
12/8/2008	0.50	Install StarClient on R.Jay's new disk
12/11/2008	1.00	Word style study and report
Total Regular 3	5.76	
Regular 4		
12/5/2008	3.00	CRO: Phase 2
12/8/2008	5.65	CRO: Review bug report and study problem.
12/10/2008	3.33	CRO: System study
12/12/2008	2.41	CRO: System study
12/15/2008	1.50	CRO: System study
12/17/2008	3.91	CRO: System study
12/17/2008	0.83	CRO: Meet K.Pereira, G.Pearce
Total Regular 4	20.63	
Total LAO:General support	26.39	
LAO:Web services		
Regular 3		
12/2/2008	1.75	gotrans support
12/2/2008	0.66	List Server for SDC
12/9/2008	0.33	Expired lawyer data
12/8/2008	1.33	Forensic pages in daily stats
12/11/2008	2.50	Stats re off-hours website usage
12/18/2008	3.58	Research Request online - specification
Total Regular 3	10.15	
Total LAO:Web services	10.15	
TOTAL	<u>36.54</u>	

C.R.O:
 1547.25
 97.36

 1624.61

Received
 JAN 29 2009
 COURT ADMINISTRATION

Eric Lee Consulting

66 Grenadier Rd.
Toronto, ON M6R 1R2

Invoice

Date	Invoice #
1/31/2009	661

Bill To
LAO LAW Legal Aid Ontario 40 Dundas St. West, Suite 200 Toronto, ON M5G 2H1

Received
FEB 17 2009
FROM LAO LAW



Description	Amount
Services during January, 2009	
General support	4,486.55
Web services	1,549.10
Total service charges	6,035.65
Total GST	331.33
Business Number: 12417 1554	

LEGAL AID ONTARIO		
Account Number	Cost Centre	Project
1 65400	813000	
2		
3		

Match to PO Number _____
Goods Received/Services Rendered _____

Authorized Signature or Initials _____

Director, LAO Law
Title _____

FEB 28 2009

Phone: 416-532-8301 – Fax: 416-532-5820
email: ericlee@sympatico.ca

Total \$6,366.98

Payable upon receipt – Payment after 30 days subject to a 1% per month charge.

123627

**Eric Lee Consulting
Legal Aid Ontario
January 2009**

Date	Duration	Notes
LAO:General support		
Regular 3		
1/15/2009	1.25	Report to J.Morley
1/19/2009	4.83	Report to J.Morley
1/20/2009	1.66	Report to J.Morley
1/20/2009	1.08	Big Case report
1/21/2009	0.75	Set up new user
1/21/2009	6.00	Big Case report
1/21/2009	3.00	Discuss StarWeb with J.Morley by email
1/23/2009	2.91	Review StarWeb
1/29/2009	0.41	Memo parsing problem
Total Regular 3	21.89	
Regular 4		
1/5/2009	2.66	CRO: System study
1/7/2009	4.75	CRO: System study
1/9/2009	3.00	CRO: JL's V1 Quirks document
1/9/2009	4.00	CRO: report to K.Pereira
1/12/2009	6.58	CRO: report to K.Pereira
1/14/2009	0.41	CRO: report to K.Pereira
1/15/2009	0.25	CRO: report to K.Pereira
1/16/2009	3.75	CRO: report to K.Pereira
1/19/2009	4.83	CRO: report to K.Pereira
1/20/2009	1.66	CRO: report to K.Pereira
1/22/2009	2.25	CRO: System study
1/26/2009	4.50	CRO: System study
1/28/2009	0.75	CRO: Meet K.Pereira
Total Regular 4	39.39	
Total LAO:General support	61.28	
LAO:Web services		
Regular 3		
1/6/2009	5.41	Forensic stats in monthly reports
1/8/2009	6.66	Forensic code maintenance
1/14/2009	0.91	New Refugee memos support
1/15/2009	3.58	New Refugee memos support
1/23/2009	3.41	Fix hyperlink style in HTML version of memos
1/29/2009	1.75	Forensic coding, printer friendly
1/29/2009	0.41	Manage web session data
Total Regular 3	22.13	
Total LAO:Web services	22.13	
TOTAL	<u>83.41</u>	



CRO



LEGAL AID ONTARIO
AIDE JURIDIQUE ONTARIO

LAO LAW

**MEMORANDUM
NOTE**

TO/DEST. : Lynda Gingras
FROM/EXP. : Luke Pereira, LAO LAW
DATE : February 17, 2009
SUBJECT/OBJET : **Eric Lee Consulting**

Phone/Téléphone :

Toll-free/Sans frais :

1-800-265-1392

Fax/Télécopieur :

E-Mail/Courriel :

Received
FEB 17 2009
LEGAL AID ONTARIO

Good afternoon Lynda,

Please note the breakdown for this payment. Full cheque to be paid by LAO LAW.

72.36 x 39.39 + GST hrs to be allocated to CRO.

72.36 x 44.02 + GST hrs to be allocated to LAO LAW.

Thank you.

Luke



LEGAL AID ONTARIO
AIDE JURIDIQUE ONTARIO

LAQ LAW

125987

Phone/Téléphone :

Toll-free/Sans frais :

1-800-265-1392

Fax/Télécopieur :

E-Mail/Courriel :

**MEMORANDUM
NOTE**

TO/DEST. : Lynda Gingras
FROM/EXP. : Luke Pereira, LAO LAW
DATE : March 13, 2009
SUBJECT/OBJET : **Eric Lee Consulting**

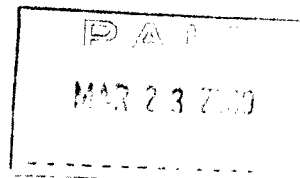
Good Morning Lynda,

Please note the breakdown for this payment. Full cheque to be paid by LAO LAW.

\$1536.75 + ^{76.84}GST=(\$1613.59) to be allocated to CRO. 822 000
\$2536.42 to be allocated to LAO LAW.

Thank you.

Luke



Eric Lee Consulting

66 Grenadier Rd.
Toronto, ON M6R 1R2

Invoice

Date	Invoice #
2/28/2009	663

Bill To
LAO LAW Legal Aid Ontario 40 Dundas St. West, Suite 200 Toronto, ON M5G 2H1



Description	Amount
Services during February, 2009	
General support	1,939.25
Web services	1,998.50
Total service charges	3,937.75
Total GST	212.26
Business Number: 12417 1554	

LEGAL AID ONTARIO

Account Number	Cost Centre	Project
1 6154010	81130	dd
2		
3		

Match to PO Number _____

Goods Received/Services Rendered

Authorized Signature or Initials

Director, LaoLaw
Title

Phone: 416-532-8301 – Fax: 416-532-5820 email: ericlee@sympatico.ca	Total \$4,150.01
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Payable upon receipt – Payment after 30 days subject to a 1% per month charge.

**Eric Lee Consulting
Legal Aid Ontario
February 2009**

Date	Duration	Notes
LAO:General support		
Regular 3		
2/18/2009	3.75	Research Request online
2/24/2009	2.00	Prep and meet J.Morley, A.Shoemaker re projects
Total Regular 3	5.75	
Regular 4		
2/13/2009	2.50	CRO: Website Librarian - study resumes
2/17/2009	0.50	CRO: Website Librarian - interview prep.
2/17/2009	1.50	CRO: Meet re Website Librarian
2/17/2009	2.50	CRO: Website Librarian - Interview and followup
2/23/2009	1.50	CRO: System study, accessibility
2/25/2009	1.50	CRO: System study, accessibility
2/25/2009	4.66	CRO: Website Librarian - Interview and followup
2/26/2009	0.50	CRO: Website Librarian - interview prep.
2/26/2009	0.25	CRO: System study, accessibility
2/26/2009	4.83	CRO: Website Librarian - Interview and followup
2/26/2009	0.25	CRO: Website Librarian - interview prep.
Total Regular 4	20.49	
Total LAO:General support	26.24	
LAO:Web services		
Regular 3		
2/4/2009	0.16	Ct of Appeal judgment links security
2/5/2009	1.00	Ct of Appeal judgment links security
2/5/2009	2.16	Expired lawyer data and new field
2/5/2009	1.50	Site search problem
2/8/2009	0.16	Ct of Appeal judgment links security
2/10/2009	0.58	Changes to use term "Aboriginal Issues"
2/10/2009	5.50	Study website searches
2/12/2009	1.41	Study website searches
2/12/2009	2.58	Search: Change links in memos to graphics
2/18/2009	3.50	Study website usage data
2/24/2009	3.08	Short-memo gotrans problem
2/24/2009	2.10	CanLex trials
2/27/2009	4.82	CanLex trials
Total Regular 3	28.55	
Total LAO:Web services	28.55	
TOTAL	54.79	

CRO: 1,536.75
76.91
 1,613.59

MIR 23