

**Application
form**

Legal Aid Ontario

**Lawyer Inmate Request Form
for Legal Aid Service**

Lawyer of choice

Name:

Phone:

Email:

Solicitor #:

Inmate information

Name:

Out of
custody/fixed
address:

Unit / apt #:

City:

Province:

Postal code:

Phone:

Email:

DOB:

Marital status:

Aboriginal self-identification

Yes

No

Not asked

Self-Identification of Race

White

Black

Asian

South Asian

South East Asian

Middle Eastern

Latin American

Roma

Bi/Multi-racial

Prefer not to answer

Not asked

Mental health issues

Yes

No

Charges

Date of arrest: _____ Return date: _____ Court location: _____

Bail hearing: Yes No Bail status: _____

Plea: Yes No Other: _____

Charges: _____

Financial

Funds seized: _____ Annual income: _____

OW / ODSP: Yes No Income source: _____

Own property: Yes No Other assets: _____

If employed, what is the likelihood of returning to work if released?

Confirmation

I _____ authorize the lawyer noted in section 1 to be my lawyer for the purposes of my Legal Aid Certificate. *Initial*

If eligibility for legal aid can be confirmed through our records, a certificate will be issued. If more information is required we will see the inmate via video or you can call the inmate line: 1-866-883-9665. *Initial*

I acknowledge that I am choosing my lawyer for my case. I understand that they will get a legal aid certificate and Legal Aid Ontario will pay for the services billed by the lawyer. I am prepared to work with my lawyer to manage my case. *Initial*

A change of solicitor request will only be considered under extraordinary circumstances. It is expensive and costs LAO money to let you change lawyers; if you think you need to change lawyers, please call the client service centre at 1-866-883-9665 to discuss your options. *Initial*

Signature: _____ Date: _____

Submit by email to the DO-GTA Triage Team DOGTAtriag@lao.on.ca

Personal information in this form is collected under the authority of section 84 of the Legal Aid Services Act and is used in the general administration of the payment of lawyers accounts including: case management, application of block fees and tariff, discretion, reviews, disbursement authorization, expedite requests, late billing, hard cap, and recoveries; and, is used in the panel management of lawyers including investigations, panel suspension, and panel removal. Questions about this collection should be directed to the FIPPA coordinator, 40 Dundas Street West, Suite 200, Toronto, ON, M5G 2H1, 416-979-1446 or 1-800-668-8258.